

Fees and charges

Gambling licences

		Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment	
<u>Gambling Act 2005 licences and permits</u>								
Registration of a society to promote a lottery								
- Initial application fee		Statutory	40.00	40.00	0.00%	}	Outside Scope	
- Annual		Statutory	20.00	20.00	0.00%		Outside Scope	
<u>Gaming machine permits</u>								
Clubs with 3 or more machines	Annual fee	Statutory	100.00	100.00	0.00%	}	Outside Scope	
Licensed premises gaming machine permit								
Conversion of existing permit		Statutory	100.00	100.00	0.00%		Outside Scope	
New Permit		Statutory	150.00	150.00	0.00%		Outside Scope	
First annual fee		Statutory	50.00	50.00	0.00%		Outside Scope	
Annual fee		Statutory	50.00	50.00	0.00%		Outside Scope	
Fee to vary permit		Statutory	100.00	100.00	0.00%		Outside Scope	
Fee for transfer		Statutory	25.00	25.00	0.00%		Outside Scope	
Fee for copy of permit		Statutory	15.00	15.00	0.00%		Outside Scope	
Club gaming permit								
Conversion of existing permit		Statutory	100.00	100.00	0.00%		}	Outside Scope
New Permit		Statutory	200.00	200.00	0.00%			Outside Scope
New (fast-track) clubs only		Statutory	100.00	100.00	0.00%		}	Outside Scope
First annual fee		Statutory	50.00	50.00	0.00%			Outside Scope
Annual fee		Statutory	50.00	50.00	0.00%		}	Outside Scope
Fee to vary permit		Statutory	100.00	100.00	0.00%			Outside Scope
Fee to renew		Statutory	200.00	200.00	0.00%		}	Outside Scope
Fee for copy of permit		Statutory	15.00	15.00	0.00%			Outside Scope
Club machine permit								
Conversion of existing permit		Statutory	100.00	100.00	0.00%		}	Outside Scope
New Permit		Statutory	200.00	200.00	0.00%	Outside Scope		
New (fast-track) clubs only		Statutory	100.00	100.00	0.00%	}	Outside Scope	
First annual fee		Statutory	50.00	50.00	0.00%		Outside Scope	
Annual fee		Statutory	50.00	50.00	0.00%	}	Outside Scope	
Fee to vary permit		Statutory	100.00	100.00	0.00%		Outside Scope	
Fee to renew		Statutory	200.00	200.00	0.00%	}	Outside Scope	
Fee for copy of permit		Statutory	15.00	15.00	0.00%		Outside Scope	

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	Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment	
<u>Gaming machine permits</u>							
Prize gaming permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%	} included above	Outside Scope	
New Permit	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to renew	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to change name	Statutory	25.00	25.00	0.00%		Outside Scope	
Fee for copy of permit	Statutory	15.00	15.00	0.00%		Outside Scope	
Unlicensed family entertainment centre permit							
Conversion of existing permit	Statutory	100.00	100.00	0.00%		Outside Scope	
New Permit	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to renew	Statutory	300.00	300.00	0.00%		Outside Scope	
Fee to change name	Statutory	25.00	25.00	0.00%		Outside Scope	
Fee for copy of permit	Statutory	15.00	15.00	0.00%	Outside Scope		
<u>Regional Casino premises licence</u>							
Initial fee	Statutory	15,000.00	15,000.00	0.00%	} 0	Outside Scope	
Annual fee	Statutory	15,000.00	15,000.00	0.00%		Outside Scope	
<u>Large Casino premises licence</u>							
Initial fee	Statutory	10,000.00	10,000.00	0.00%	} 0	Outside Scope	
Annual fee	Statutory	10,000.00	10,000.00	0.00%		Outside Scope	
<u>Small Casino premises licence</u>							
Initial fee	Statutory	8,000.00	8,000.00	0.00%	} 0	Outside Scope	
Annual fee	Statutory	5,000.00	5,000.00	0.00%		Outside Scope	
Converted Casino premises licence Annual fee	Statutory	3,000.00	3,000.00	0.00%	0	Outside Scope	
<u>Bingo premises licence</u>							
Initial fee	Statutory	3,500.00	3,500.00	0.00%	} 0	Outside Scope	
Annual fee	Statutory	1,000.00	1,000.00	0.00%		Outside Scope	
<u>Adult gaming centre premises licence</u>							
Initial fee	Statutory	2,000.00	2,000.00	0.00%	} 0	Outside Scope	
Annual fee	Statutory	1,000.00	1,000.00	0.00%		Outside Scope	

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Gambling licences

	Charge Status	From April 2023 £	From April 2024 £	% Increase		Yield £	VAT treatment
<u>Betting premises (track) licence</u>							
Initial fee	Statutory	2,500.00	2,500.00	0.00%	}	Included above	Outside Scope
Annual fee	Statutory	1,000.00	1,000.00	0.00%			Outside Scope
<u>Betting shop premises licences</u>							
Initial fee	Statutory	3,000.00	3,000.00	0.00%	}	6,000	Outside Scope
Annual fee	Statutory	600.00	600.00	0.00%			Outside Scope
Variation to a betting (other) premises licence	Statutory	1,200.00	1,200.00	0.00%			Outside Scope
<u>Family entertainment centre licences</u>							
Initial fee	Statutory	2,000.00	2,000.00	0.00%	}	750	Outside Scope
Annual fee	Statutory	750.00	750.00	0.00%			Outside Scope

Fees and charges

Taxi licences

	Charge Status	From April 2023 £	From April 2024 £	% Increase		Yield £	VAT treatment
Taxi and Hackney Carriage licensing fees (outside scope of VAT)							
<u>Vehicle applications</u>							
Hackney Carriage licence	Discretionary	339.00	356.00	5.01%	}	15,000	Outside Scope
Private hire vehicle licence	Discretionary	196.00	209.00	6.63%			Outside Scope
Temporary Hackney Carriage/private hire vehicles for period of 14 days extendable to 28 days when the licence is for a replacement vehicle provided by a specialist company while accident damage repair is carried out on a licensed Hackney Carriage or private hire vehicle	Discretionary	92.00	96.00	4.35%			Outside Scope
<u>Changes to licence</u>							
Change of vehicle during the licensing period (i.e. transfer to replacement vehicle for balance of licence period - existing plate must be returned)	Discretionary	67.00	70.00	4.48%	}	900	Outside Scope
Change of vehicle licence type during the licensing period (e.g. from Hackney Carriage to private hire)	Discretionary	67.00	70.00	4.48%			Outside Scope
Change of drivers licence during the licensing period (e.g. From private hire to Hackney Carriage drivers licence)	Discretionary	34.00	36.00	5.88%			Outside Scope
<u>Drivers licence new applications</u>							
Combined Hackney Carriage and private hire drivers licence - one year	Discretionary	238.00	249.00	4.62%	}	900	Outside Scope
Combined Hackney Carriage and private hire drivers licence - three year	Discretionary	468.00	482.00	2.99%			Outside Scope
Private hire drivers licence - one year	Discretionary	238.00	249.00	4.62%			Outside Scope
Private hire drivers licence - three year	Discretionary	468.00	482.00	2.99%			Outside Scope
<u>Drivers licence renewals</u>							
Combined Hackney Carriage and private hire drivers licence - one year	Discretionary	178.00	186.00	4.49%	}	12,100	Outside Scope
Combined Hackney Carriage and private hire drivers licence - three year	Discretionary	411.00	421.00	2.43%			Outside Scope
Private hire drivers licence - one year	Discretionary	178.00	186.00	4.49%			Outside Scope
Private hire drivers licence - three year	Discretionary	411.00	421.00	2.43%			Outside Scope

Fees and charges

Taxi licences

	Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment
<u>Private hire operators licence (valid for 1 year)</u>						
1 vehicle owner/driver	Discretionary	202.00	210.00	3.96%	3,300	Outside Scope
2 - 5 vehicles	Discretionary	207.00	216.00	4.35%		Outside Scope
6 - 20 vehicles	Discretionary	233.00	243.00	4.29%		Outside Scope
21 - 40 vehicles	Discretionary	268.00	280.00	4.48%		Outside Scope
41 - 60 vehicles	Discretionary	302.00	317.00	4.97%		Outside Scope
61 - 80 vehicles	Discretionary	336.00	354.00	5.36%		Outside Scope
81 - 100 vehicles	Discretionary	371.00	391.00	5.39%		Outside Scope
<u>Private hire operators licence (valid for 5 years)</u>						
1 vehicle owner/driver	Discretionary	640.00	662.00	3.44%	980	Outside Scope
2 - 5 vehicles	Discretionary	646.00	667.00	3.25%		Outside Scope
6 - 20 vehicles	Discretionary	671.00	695.00	3.58%		Outside Scope
21 - 40 vehicles	Discretionary	706.00	732.00	3.68%		Outside Scope
41 - 60 vehicles	Discretionary	740.00	769.00	3.92%		Outside Scope
61 - 80 vehicles	Discretionary	775.00	806.00	4.00%		Outside Scope
81 - 100 vehicles	Discretionary	809.00	842.00	4.08%		Outside Scope
<u>Pre application and other charges</u>						
Failure to keep appointment / comply with renewal procedures	Discretionary	50.00	57.00	14.00%	980	Outside Scope
Knowledge test including re-takes for Hackney Carriage Drivers	Discretionary	54.00	57.00	5.56%		Outside Scope
Knowledge test to go from being a Private Hire Driver to a Hackney Carriage Driver	Discretionary	54.00	57.00	5.56%		Outside Scope
Knowledge test including re-takes for Private Hire Drivers and Private Hire Operators	Discretionary	54.00	57.00	5.56%		Outside Scope
New drivers information pack	Discretionary	25.00	25.00	0.00%		Outside Scope
Disclosure & Barring Service (DBS) fixed fee (£40) plus processing charges £18.50 Runnymede Borough Council and £9 Surrey County Council.	Discretionary	65.00	66.00	1.54%		Outside Scope

Any change of vehicle during the licensing period will be charged at the appropriate vehicle licence rate. Credit will not be given for unexpired period of vehicles or drivers licences if the licence is surrendered.

Fees and charges

Other licences

	Charge Status	From April 2023 £	From April 2024 £	% Increase	Yield £	VAT treatment
Registration fees						
Ear piercing, electrolysis, tattooing and acupuncture						
- Practitioners	Discretionary	234.00	165.00	-29.49%	} 430	Outside Scope
- Premises	Discretionary	234.00	258.00	10.26%		Outside Scope
Sex establishments Initial fee	Discretionary	1,050.00	1,120.00	6.67%		Outside Scope
Sex establishments Annual fee	Discretionary	1,050.00	1,120.00	6.67%		Outside Scope
Mobile homes site licences						
Application for new site licence (includes £50.00 for single unit site) plus an additional £6.00 for each additional unit up to 101 units plus an additional £5.00 for each additional unit up to 201 units plus an additional £4.00 for each additional unit over 201	Discretionary	300.00	621.00	107.00%	} 7,800	Outside Scope
Site inspection	Discretionary	50.00	50.00	0.00%		Outside Scope
Fit and proper person test	Discretionary	160.00	160.00	0.00%		Outside Scope
Application for fit and proper person licence	Discretionary	372.00	405.00	8.87%		Outside Scope
Additional FPPT application for same relevant Person and site owner	Discretionary		118.00			Outside Scope
Application to transfer or amend a site licence	Discretionary	295.00	370.00	25.42%		Outside Scope
Application for a minor amendment to a site licence	Discretionary	135.00	171.00	26.67%		Outside Scope
Additional conditions (with minor amendment application)	Discretionary	28.00	29.50	5.36%		Outside Scope
Application for a replacement copy of a site licence	Discretionary	25.00	37.00	48.00%		Outside Scope
Annual licence fee for a single unit site plus an additional £6.00 for each additional unit up to 101 units plus an additional £5.00 for each additional unit up to 201 units plus an additional £4.00 for each additional unit over 201	Discretionary	50.00	55.00	10.00%		Outside Scope
Fee for the deposit of site rules	Discretionary	75.00	171.00	128.00%	Outside Scope	
Other licences and permits						
Scrap metal dealers site licence (3 year licence)	Discretionary	394.00	420.00	6.60%	} 400	Outside Scope
Scrap metal collectors licence (3 year licence)	Discretionary	254.00	270.00	6.30%		Outside Scope
Charity collection permits:						
House to house collections	Statutory	Free	Free	0.00%		Outside Scope
Street collections	Statutory	Free	free	0.00%		Outside Scope
Certificate of suitability						
Film certification	Discretionary	394.00	436.12	10.69%	0	Outside Scope
Pavement Licence						
Application for new temporary pavement licence (until 1st October 24)	Statutory	100.00	100.00	0.00%	600	Outside Scope
Application for new pavement licence (From the 1st October 24)	Statutory		500.00			
Application for renewal of the pavement licence (From the 1st October 24)	Statutory		350.00			